

Login Instructions

LETASA Wiki (hosted through PB Works)

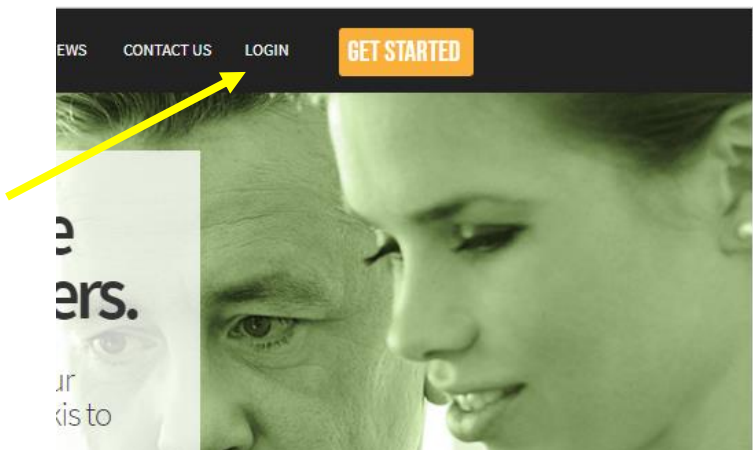
Step 1

Open a web browser (I recommend Google Chrome), and go to: www.pbworks.com . It looks like this:



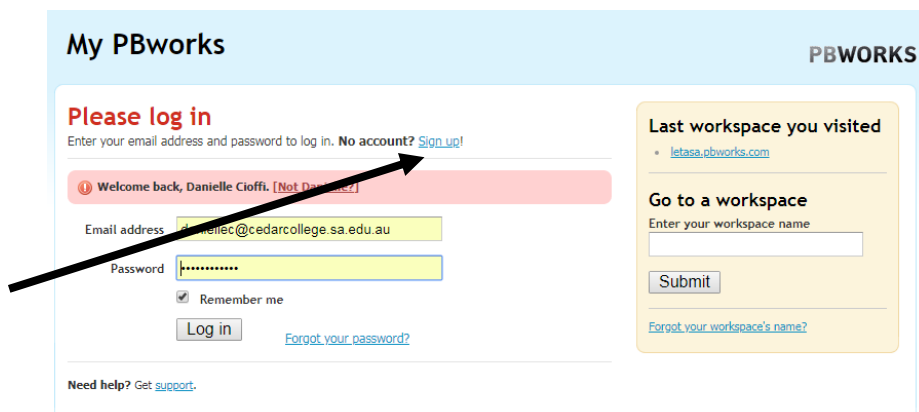
Step 2

In the top right-hand corner, select "Login"



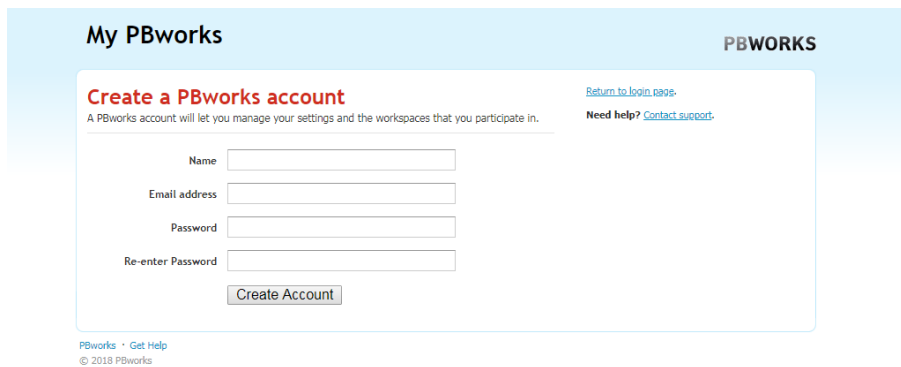
Step 3

You will arrive at a screen like this. Please click on: **No account? Sign up!**



Step 4

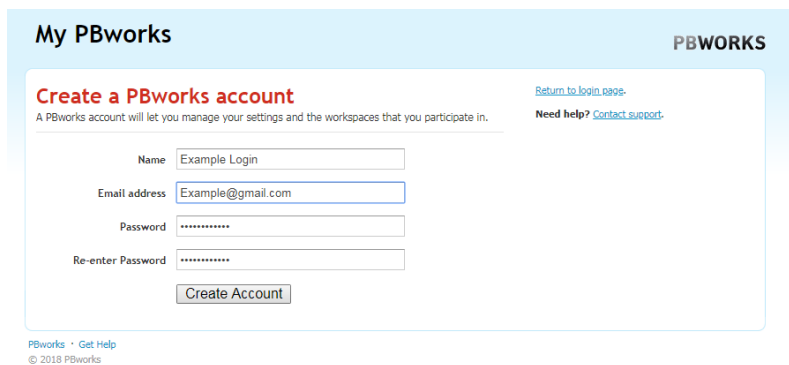
When you reach this screen, please enter your details:



The screenshot shows the 'My PBworks' page with a 'Create a PBworks account' form. The form includes fields for Name, Email address, Password, and Re-enter Password, along with a 'Create Account' button. There are also links for 'Return to login page' and 'Need help? Contact support.'.

Step 5

Once you've entered your details, press "Create Account".

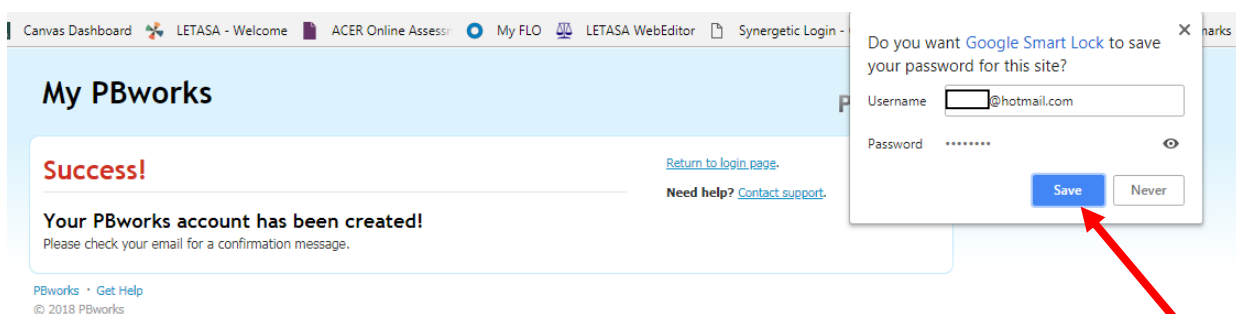


The screenshot shows the 'My PBworks' page with the 'Create a PBworks account' form. The form is filled with example details: Name: Example Login, Email address: Example@gmail.com, Password: *****, and Re-enter Password: *****. The 'Create Account' button is visible.

Step 6

This is the next screen you will see.

- 1) If you've used Chrome, the Smart Lock will appear in the top right-hand corner. **CLICK SAVE**, and the web browser will remember your password for you.
- 2) Once you've reached this screen, you will be sent an email to the email address that you've nominated. Please open the email, and click on the link.

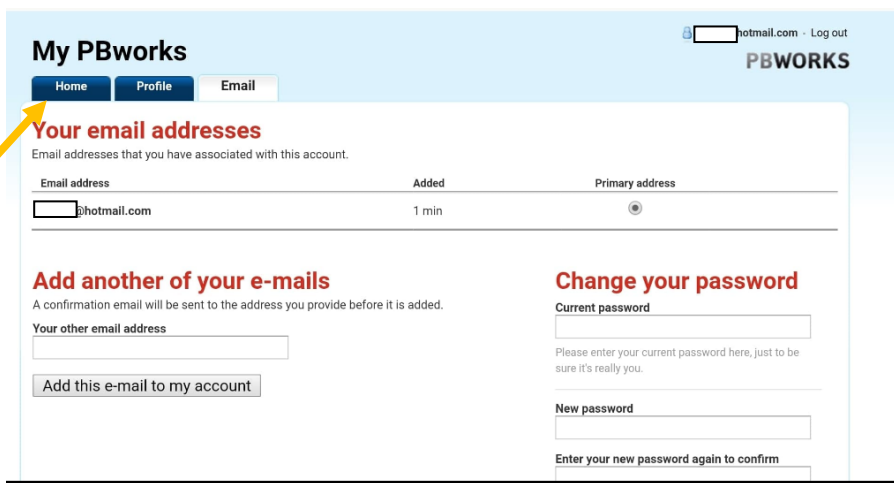


The screenshot shows the 'My PBworks' page with a 'Success!' message: 'Your PBworks account has been created! Please check your email for a confirmation message.' A Chrome Smart Lock dialog is overlaid on the right, asking 'Do you want Google Smart Lock to save your password for this site?' with fields for Username and Password, and 'Save' and 'Never' buttons. A red arrow points to the 'Save' button.

***** If you can't find the email, check your spam folder!! *****

Step 7

Clicking on the **email link** will take you back to the website, where you will see your details, as so:



My PBworks [redacted]@hotmail.com · Log out
PBWORKS

Home Profile Email

Your email addresses

Email addresses that you have associated with this account.

Email address	Added	Primary address
[redacted]@hotmail.com	1 min	<input checked="" type="radio"/>

Add another of your e-mails
A confirmation email will be sent to the address you provide before it is added.

Your other email address

Add this e-mail to my account

Change your password

Current password

Please enter your current password here, just to be sure it's really you.

New password

Enter your new password again to confirm

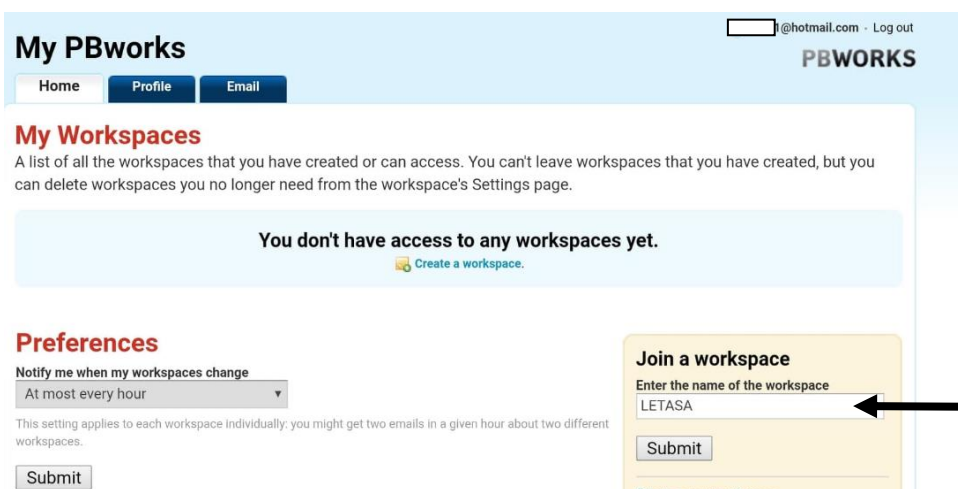
Once on this screen, please click on “Home” on the top left hand side.

Step 8

From here, you will see your home screen.

On the bottom right, you will see the option to “Join a Workspace.”

- 1) If you are wanting to access **HIGH SCHOOL resources** (7-10 Civics + Stage 1 and 2 Legal Studies), please enter “LETASA” into this space, and click “Submit”.
- 2) If you are wanting to access **PRIMARY AND MIDDLE SCHOOL Resources** (Years 3-10 Civics), please enter “letasacivics” into this space, and click “submit”.



My PBworks [redacted]@hotmail.com · Log out
PBWORKS

Home Profile Email

My Workspaces

A list of all the workspaces that you have created or can access. You can't leave workspaces that you have created, but you can delete workspaces you no longer need from the workspace's Settings page.

You don't have access to any workspaces yet.
[Create a workspace.](#)

Preferences

Notify me when my workspaces change
At most every hour

This setting applies to each workspace individually; you might get two emails in a given hour about two different workspaces.

Submit

Join a workspace

Enter the name of the workspace
LETASA

Submit

Step 9

You will arrive at the following screen. Nearly there! Click: **Request Access**.

Log in to letasa.pbworks.com

The Legal Education Teachers Association of South Australia's resource page for members. Please contact LETASA if you are not a current member, and wish to gain access to this site.

This workspace is licensed for non-commercial use only. [Learn More](#)

You aren't a member of this workspace.

To get in touch
[Contact the workspace owner](#)

Logged in as [redacted]@hotmail.com
[Use a different account](#)

Request Access or [view my workspaces](#)

Step 10

Once at this screen, all you need to do is fill in the square (as shown below), and click "Send to Administrator".

However, if you'd like to leave us a message, you're welcome to. 😊

Request access to letasa.pbworks.com

Logged in as [redacted]@hotmail.com
[Use a different account](#)

To get in touch
[Contact the workspace owner](#)

Message (optional)

An optional message that will be sent to the administrator of this workspace.

Confirm by entering the letter **J** here

Send to administrator

You will be notified by email when your request is approved.

Step 11

All done! You'll see this screen, which means I have been notified of your request to join. I will accept the request, and you will receive email notification that I have approved you.

letasa.pbworks.com

Your request to join this workspace has been sent to the administrator:

Email address [redacted]@hotmail.com

You will be notified by email when your request is approved.